# Production and Depletion of Inventory

Production · https://mountainstream.co/docs/production-and-depletion-of-inventory/

## Mark Daily Recipes as Done

Recipes need to be marked as **Done** for inventory to deplete.

This can be done from both the **Recipe Totals** and the **Recipe Cards** windows.

Once production is complete, navigate to **Production › Recipe Totals › By Distribution / Production Date**.

1. Select the recipes that were completed or select all at the top.
2. Items already in inventory should not be selected.
3. Select "*Mark done*".

[A screenshot of a recipe management software displaying ingredient names, quantities, units, and distribution dates, along with Production & Depletion of Inventory details. Highlighted steps are marked with blue circles and a green-highlighted row, plus multiple buttons and icons.]

[A software interface for adding stock items, highlighting fields to input date made, quantity, storage location, and use-by date—key for managing Production & Depletion of Inventory—with labels a-d and a purple button labeled Add numbered 4 in the corner.]

4. **In the next window the Lot # is assigned and the following can be amended, if different from the default. Once finished select Ok.**
   - **A.** Weight made.
   - **B.** Storage Location.

- **C.** Lot #.
- **D.** Use by date

5. The following message will be displayed in the top right corner if successful.

[A green notification box displays: Recipes done. Production & Depletion of Inventory tracked; ingredients removed from stock and traceability recorded. A small x to close the message appears on the right.]

6. When marking a recipe **Done**, Ingredients are depleted from stock and added to the Shopping List.
7. By default the System use the Lot # with the nearest Use by Date when generating a Recipe Card.
8. You may override our suggestion and assign a different one in **Stock / Production › By Date › Recipe Cards**.
9. Note that if there is not enough of an ingredients in stock to complete a Recipe Card, the line will be split in two or more lines with additional Lot #, always in chronological Use by Date order, nearest first.
10. If you do not have sufficient stock level of an ingredient, the Recipe Card cannot be marked done and the **Adjust Stock** pop-up will be displayed indicating which ingredients are out of stock.
11. The process can be undone by selecting **Undo**.

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